

**OFFICE OF MINERS' HEALTH, SAFETY AND TRAINING**  
**QUARTERLY PRODUCTION REPORT**  
**SURFACE / UNDERGROUND OPERATIONS (CHECK WHICH TYPE OF MINE)**

REVISED 1/2021

☐

SURFACE

☐

UNDERGROUND

QUARTER: \_\_\_\_\_ YEAR: \_\_\_\_\_ WV PERMIT NO.: \_\_\_\_\_ COUNTY: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ MINE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ LOCATION OF MINE: \_\_\_\_\_

COAL SEAM / MINERAL MINED: \_\_\_\_\_ TYPE OF MINE :( shaft, slope, open pit) \_\_\_\_\_

**EMPLOYMENT**

**AVERAGE NUMBER OF EMPLOYEES AT WORK EACH DAY**

NON-SUPERVISORY \_\_\_\_\_ SUPERVISORY \_\_\_\_\_ Total employees \_\_\_\_\_ UNDERGROUND (ONLY) INSIDE \_\_\_\_\_ OUTSIDE \_\_\_\_\_

NUMBER OF DAYS MINE OPERATED \_\_\_\_\_ TOTAL MAN HOURS \_\_\_\_\_

**PRODUCTION**

**DISTRIBUTION**

**THIS QUARTER**      **YEAR TO DATE**

**THIS QUARTER**      **YEAR TO DATE**

CONTINUOUS MINER

RAIL

LONGWALL

RIVER

AUGER

TRUCK

SURFACE MINE

USED LOCALLY

QUARRY

TOTAL TONNAGE

TOTAL TONNAGE

**MAIL COMPLETED REPORT TO:**

**OFFICE OF MINERS' HEALTH, SAFETY & TRAINING**

**#7 PLAYERS CLUB DRIVE – SUITE 2**

**CHARLESTON, WV 25311-1626**

**PHONE # 304-558-1425**

**FAX # 304-558-1282**

[MINESAFETY.WV.GOV](http://MINESAFETY.WV.GOV)

SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

**Applicable laws and general instructional information:**

1. The operator of every mine shall, on or before the end of each quarter, file with the director of the West Virginia Office of Miners' Health, Safety & Training a report covering the preceding quarter on the form(s) furnished by the director. Such reports shall state the number of accidents (Form 3333) which have occurred, the number of persons employed, the days worked, and the actual tonnage mined, on each permit issued by the Office of M.H.S. & T. (West Virginia Code Sections: 22A-2-77, 22A-6-4, and Administrative Regulations Series 3, Section 52.01).

2. All mines and all "excess tonnage" prospecting operations (over 250 tons) are required to file these reports. If the mine is idle, tonnage reports are required until such mine is permanently closed, or bonding has been released. Failure to submit production reports will result in the issuance of a notice of violation, and a resultant penalty.

3. General instructions: Print or type all information required.

a. The report requests tonnage, employment, distribution, etc. After completing this report, mail to the Office of M.H.S. & T., at the address listed above.

*Should you have any questions concerning the completion of this form, call or write our office (address and phone number shown above.).*